

All references to "the Regulation" and clause numbering refer to the [Surveying and Spatial Information Regulation 2017 \[NSW\]](#).

Please note Pre-allocated Plan Number, if applicable  
**PPN:**

**e = exemption      n/a = not applicable**

1	Adoption of datum line	yes	e	n/a
1.1	Is the survey Urban or Rural, based on land use zones. <a href="#">(Clause 5)</a>			
1.2	Datum line of orientation for the survey has been defined in full compliance with Clause 12 of the Regulation based on survey type, Urban or Rural.			
1.3	For a SCIMS MGA orientation of the datum line, the established survey marks adopted are: (1)..... and (2)..... <a href="#">(Clause 12(2) or 12(3))</a>			
1.4	SCIMS MGA orientation verified by connection to 3rd established survey mark ..... <a href="#">(Clause 12(6))</a>			
1.5	SCIMS MGA co-ordinate values used for datum line orientation obtained within 6 months before the date of completion of the survey. <a href="#">(Clause 12(5)(a))</a>			
1.6	MGA co-ordinates derived using an approved GNSS method for the datum line meet accuracy requirements of Class 'D' or better and are determined within 6 months before the date of completion of the survey. <a href="#">(Clause 12(5)(b))</a>			
2	Plan schedules, datum line and survey control	yes	e	n/a
2.1	Co-ordinate Schedule is shown in the approved format in accordance with the Surveyor-General's Direction No.7 and includes all required fields completed correctly. <a href="#">(Clause 70)</a>			
2.2	Height Difference Schedule is shown in the approved format in accordance with Surveyor-General's Direction No.7 and all height differences shown are in closed sequences. <a href="#">(Clause 69)</a>			
2.3	Height Schedule is shown in the approved format in accordance with Surveyor-General's Direction No.7 and includes all required fields completed correctly. <a href="#">(Clause 71)</a>			
2.4	GNSS validation is shown in an approved schedule in accordance with the Surveyor-General's Directions No. 7. <a href="#">(Clause 61(5) &amp; 66)</a>			
2.5	All permanent survey marks, reference marks used for determining an accurate MGA datum line orientation for the survey and bench marks are included in the Co-ordinate Schedule. <a href="#">(Clause 70)</a>			
2.6	Permanent survey mark numbering, designation of reference marks used to determine an accurate MGA datum line orientation for the survey and bench mark designation is consistent between the Co-ordinate Schedule and the plan. <a href="#">(Clause 70)</a>			
2.7	Co-ordinates for established survey marks (including bench marks that are established survey marks) shown in the Co-ordinate Schedule are in agreement with SCIMS. <a href="#">(Clause 70)</a>			
2.8	The datum line adopted is shown on the plan by distinguishing characters. <a href="#">(Clause 61(1))</a>			
2.9	The horizontal datum adopted and its source are stated on the plan adjacent to the north point. <a href="#">(Clause 61(2))</a> <a href="#">(Surveyor-General's Direction No.7)</a>			
2.10	Measurements between all permanent survey marks and connections to the land surveyed are proved by closed survey and shown on the plan. <a href="#">(Clause 61(3) &amp; 42(3))</a>			
2.11	Plan shows observed and calculated connections between established survey marks defining the datum line and verification line(s). <a href="#">(Clause 61(4))</a>			
2.12	Datum line has been adopted from a plan which is filed or recorded by the Registrar General or a public authority, and a comparison is shown between the bearing and distance shown/calculated from the adopted plan and those measured by survey. <a href="#">(Clause 61(6))</a>			
2.13	Sufficient number of PMs placed/connected for the number of parcels created/redefined. <a href="#">(Clause 41(1))</a>			
2.14	Sufficient number of PMs placed/connected for new roads and/or redefined formed road frontages. <a href="#">(Clause 41(3))</a>			
2.15	Sufficient number of PMs placed/connected to new affecting interests surveyed. <a href="#">(Clause 41(4) &amp; 41(5))</a>			
2.16	Locality sketch for any placed permanent survey marks prepared & forwarded on to: <a href="mailto:SCIMS@customerservice.nsw.gov.au">SCIMS@customerservice.nsw.gov.au</a> <a href="#">(Clause 43(4))</a>			

3	Boundaries	yes	e	n/a
3.1	All boundaries marked in accordance with the Regulation. Corners and survey marks shown with the appropriate symbol from Schedule 5. (Clause 28)			
3.2	All boundary marks placed are of the form and style approved under Schedule 2 of the Regulation. (Clause 27)			
3.3	The descriptions of all survey marks placed by the surveyor, other than pegs, are shown. (Clause 35(1)(b))			
3.4	Unmarked corners (other than "obstructed corners") noted on the plan, a reason for each shown, and a reference mark referenced to each. (Clause 28(3)(a))			
3.5	Obstructed corners are shown using the obstructed boundary symbol. (Clause 28(3)(b))			
3.6	Sufficient information shown on the plan to connect all survey marks (other than bench marks) by bearing and distance. (Clause 63(1)(a))			
3.7	The nature of all boundaries at the time of survey is shown, whether defined by survey marks, lock spits, lines, fences, roads, natural or artificial features, buildings or walls. (Clause 63(1)(b))			
3.8	The width of all walls used in common is shown, along with dimensions to show the position of the boundaries within those walls. (Clause 63(1)(c))			
3.9	Any boundary along the face of a wall shown as 'Face of Wall'. (Clause 63(1)(d))			
3.10	The age, nature, construction material and relationship to the boundary shown for any substantial structure (including any fence) within 1 metre or otherwise relevant to a boundary. (Clause 63(1)(e))			
3.11	Correct use of 'Party Wall' annotation. (Clause 63(2))			
3.12	Each surveyed parcel of land shows complete dimensions (bearings, distances & area). (Clause 63(1)(f))			
3.13	Where approval is given by LRS NSW for a fully or partially compiled survey the approval reference number is noted below the surveyor's reference on all plan sheets and all Plan Forms.			
3.14	Fully/Partially compiled parcels of land show complete dimensions (bearings, distances & area), if available. Compiled boundary dimensions show a reference to the plan from which they were obtained.(Clause 63(1)(g))			
3.15	Partially compiled parcel(s) of land meet the required closure accuracies or a report has been has been prepared. (Clause 26(3) & 26(4))			
3.16	Rural Survey - Record if clearing and blazing of boundaries has not been undertaken in accordance with Clause 28(5)(d). (Clause 63(1)(h))			
3.17	Boundaries defined by natural features are shown, annotated and tabulated correctly. (Clause 64)			
3.18	Survey of land adjoining tidal water shows description and relationship of any sea wall and reclaimed land adjacent to the mean high water mark. (Clause 65)			
3.19	Rural Survey - Type and position of line marks for an unfenced boundaries shown on the plan. (Clause 28(5))			
4	Reference marks	yes	e	n/a
4.1	Reference marks shown with the appropriate symbol from Schedule 5. Reference mark details provided when double circles are shown. (Clause 35(1) & Clause 67)			
4.2	All reference marks shown are within 30 metres of the point referenced. (Clause 62(2))			
4.3	All reference marks placed are approved mark types shown under Schedule 3 of the Regulation. (Clause 27)			
4.4	The nature and position of all reference marks and monuments found/placed are shown on the plan, including depths if greater than 150mm. Reference mark monument shown with the prefix "RM" in the reference details (e.g. "RM PM 123456", "RM GIP"). (Clause 35(1)(a) & 35(2))			
4.5	Origin and state (found, disturbed, gone etc.) of reference marks and monuments are shown. (Clause 35(3)(4)(5))			
4.6	Urban Survey - reference marks shown at extremities of land surveyed abutting a road, at junctions, intersections and terminals of new or redefined roads, and at intervals of not more than 100m throughout the length of road frontages that have intervening side boundaries. (Clauses 29 & 31)			
4.7	Urban Survey - Land surveyed that does not abut a road has at least two (2) reference marks placed in relation to that land. (Clause 29(3))			
4.8	Rural Survey - reference marks are shown at extremities of land surveyed abutting a road, at junctions, intersections and terminals of new or redefined roads, and in pairs along road frontages so that the distance between 2 successive reference marks does not exceed 1000m. (Clauses 30 & 31)			
4.9	Rural Survey - 2 reference marks placed/connected for each parcel shown on the survey plan. (Clause 30(2))			
4.10	Rural Survey - For a surveyed parcel with stream frontage greater than 500m in length, reference marks are shown referring to each stream bank and side boundary intersection. (Clause 30(6)(c))			
4.11	Rural Survey - Additional reference marks placed at intervals of not more than 1500m for boundary lines (other than road frontages) where the total length exceeds 2400m. (Clause 30(4))			

4.12	Terminals of a partial survey connect to monuments with a known relationship to the existing corners of the land in the underlying document of Title. (Clause 17)			
4.13	Connections and orientation comparisons shown for reference marks when connecting new roads to existing roads. (Clause 31(7))			
4.14	Sufficient number of reference marks placed for new affecting interests shown on the plan. (Clause 18(5))			
<b>5</b>	<b>Survey definition</b>	<b>yes</b>	<b>e</b>	<b>n/a</b>
5.1	Common boundary correctly adopted with adjoining lands. (Clause 19(1))			
5.2	Sufficient information shown to support definition of roads. (Clause 19(1))			
5.3	Landward boundary of Crown road or reserve defined by survey. (Clause 45)			
5.4	All relevant consents to boundary definitions obtained. (Clause 45 - 48)			
5.5	Sufficient information provided to support ad-medium-filum-aquae claim, both banks are surveyed and shown on the plan. (Clause 47(3))			
5.6	A comprehensive report to explain doubts, discrepancy or difficulties. (Clause 68)			
5.7	For aligned roads, footway and carriageway widths with associated linework for Kerb Lines are shown on the plan. (Clause 63(1)(b))			
5.8	For aligned roads, the existing Kerb-As-Laid is shown in relation to the Kerb Line adjacent to the extremities of the land surveyed and/or where relevant to the alignment definition. (Clause 63)			
5.9	The boundaries of old system, limited or qualified titles are defined in relation to the current deed(s) and occupations. Consent of adjoining owners has been obtained when required. (Clause 19)			
<b>6</b>	<b>Affecting interests</b>	<b>yes</b>	<b>e</b>	<b>n/a</b>
6.1	The sites of all new, proposed & existing affecting interests are shown on the plan and annotated correctly (including Restrictions, Positive Covenants & Profits à Prendre, etc.). (Clause 18(8))			
6.2	Plan shows site(s) of all new affecting interests referred to in the s.88B instrument.			
6.3	Connections from new affecting interests to parcel corners are correctly shown. (Clause 18(3))			
6.4	Essential dimensions (bearing and distance) and correct designations of the sites of all new affecting interests are shown on the plan. (Clause 18(4))			
6.5	New affecting interests are shown as 'proposed' if not to be created by s.88B upon plan registration. (Clause 18(8))			
6.6	Approximate positions shown for easements over existing pipes and conduits which are underground or within buildings and appropriate notations made on the plan. (Clause 18(6))			
6.7	Approximate positions of easements over existing tracks, together with approximate boundary intersections, source identification of the imagery, map or feature description are shown on the plan. (Clause 18(7))			
6.8	All new affecting interests shown on the plan are consistent with the creation or release statement shown on the Plan Form 6A administration sheet(s).			
<b>7</b>	<b>Surveys limiting height and depth.</b>	<b>yes</b>	<b>e</b>	<b>n/a</b>
7.1	All levels are related to AHD or such other approved datum. (Clause 13(1))			
7.2	AHD values used to determine or verify AHD were obtained from SCIMS within 6 months before the date of completion of the survey. (Clause 13(6))			
7.3	Survey related to 2 or more bench marks with accurate AHD values for limitation in height and/or depth. (Clause 13(4))			
7.4	One bench mark shown on plan is an existing or new permanent survey mark within 300m of land surveyed. (Clause 13(5))			
7.5	Bench marks that are not permanent survey marks are shown using the bench mark symbol in Schedule 5 of the Regulation. (Clause 67)			
7.6	All stratum limitations clearly shown on the plan by notation or definition. (Clause 63(1)(b) & (f))			
<b>8</b>	<b>Survey plan - drawing sheets</b>	<b>yes</b>	<b>e</b>	<b>n/a</b>
8.1	Plan heading shows plan purpose and reflects all current title references (Lot/DP if available) including Crown Land.			
8.2	Correct Surveyor's name, date of survey completion, LGA and locality is shown on plan. (Clause 60 & 72)			
8.3	Reduction ratio shown on all sheets of the plan and separately for all diagrams.			
8.4	All lots consecutively numbered (no more than 4 numerals) and part lots correctly shown.			
8.5	All surveyed lots, road parcels, affecting interests and connections close within allowable limits. (Clause 26(1) & (2))			

8.6	An area is shown for each of the subject lots. For any subject lot comprising part lots, each part lot shows an area and one part lot shows the total area or part lots connected by vinculum. (Clause 21)			
8.7	Current adjoining information shown.			
8.8	Road names assigned by local roads authority and width/alignment details shown. (Clause 60 (b))			
8.9	Plan shows site(s) and name(s) of all new roads/pathways dedicated in the statements panel.			
8.10	Plan drawn to acceptable standards for imaging/reproduction.			
8.11	Approval for plan with more than 4 sheets obtained from NSW LRS.			
8.12	Surveyor's reference is consistent on each sheet and the word REPORT added to the surveyor's reference if a survey report is to accompany the plan.			
8.13	Surveyor-General's Exemption number(s) or Policy Number notations have been noted in the surveyor's reference. (Clause 91)			
8.14	Surveyor-General's approval to defer placement of survey marks obtained and noted in surveyor's reference. (Clause 38)			
8.15	The surveyor must be registered at the date of signing the survey certificate. (Clause 72)			
8.16	Date of completion of the survey on the plan and on the survey certificate agree.			
8.17	Each sheet of the plan and administration sheets are numbered in separate sequences.			
8.18	Designations are consistent in all sheets of the plan and diagrams.			
8.19	Diagrams are cross referenced with the overall plan and are consistent with all relevant plan information.			
8.20	Consents from prescribed authorities furnished for redefined boundaries (e.g. rail boundaries or roads within Sydney City Council).			
<b>9</b>	<b>Plan Forms - administration sheets</b>	<b>yes</b>	<b>e</b>	<b>n/a</b>
9.1	Correct Plan Form 6 and 6A formats to suit Regulation in force at date of survey.			
9.2	Plan Form 6 and 6A headings are consistent with the heading shown on the plan.			
9.3	LGA, Locality, Parish and County are shown correctly and consistent with the plan.			
9.4	Survey Certificate is completed correctly and signed by the surveyor (Clause 72): ----- For <b>part</b> or <b>partial survey</b> the terrain is specified, ----- For <b>full survey</b> the terrain options are both struck out.			
9.5	Crown Lands NSW/Western Lands Office approval has been completed.			
9.6	Subdivision Certificate has been completed.			
9.7	All plans used in the survey are listed (copies of any unregistered plans used are supplied).			
9.8	Statements panel shows intention to dedicate new roads/pathways as public road.			
9.9	Statement panel shows intention to create public reserves and drainage reserves.			
9.10	Statements panel shows intention to dedicate new road(s) subject to existing easement as public road.			
9.11	Statements panel shows intention to dedicate a lot as temporary road.			
9.12	Statements panel shows intention to acquire or resume land.			
9.13	Schedule of street addressing in the format required by the Surveyor-General's Directions is provided on the administration sheets for each lot in the plan, or a notation shown that street addressing is unavailable. (Clause 60)			
9.14	Plan Form 6A shows statement of intention to create new affecting interests or to release existing affecting interests and agrees with the 88B instrument.			
9.15	Approval to the definition of M.H.W.M. or landward boundaries of reserves/roads is endorsed on Plan Form 6A. (Clause 45, Clause 46 & Clause 48)			
9.16	Surveyor's reference on all Plan Form sheets is consistent with the plan sheets.			

I have used the checklist to assist with lodgement of this plan and all relevant items have been addressed.

Name: ..... Signed: .....

Date: ..... Surveyor's reference: .....